



## CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Wednesday, February 18, 2015 at 7:00 p.m.**  
Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**

Mayor: Dianne Reese

Members: Robert Bosma, Wally Dudzinske, Scott Konkle, Jerry Hallstrom,  
Keith Price, Ken Draheim, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk

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Phone: 920.898.5766  
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1. Meeting called to order by presiding officer.
2. Was the meeting properly announced?
3. Roll call.
4. Pledge of Allegiance to the Flag.
5. Approve the agenda.
6. Correction and Approval of the January 21, 2015 & February 11, 2015 Common Council Meeting Minutes.

7. **Receiving of Visitors.**

Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

8. **Report of Officers and Departments:**

- A. Municipal Court \$1,807.60; Police Department Petty Cash \$966.00 and Monthly Report.
- B. Building Inspector: Est. Cost of Building Projects for Permits Issued Totaled \$27,200.00.
- C. Library Receipt Report: \$919.53.

9. **Committee Reports and Unfinished Business**

A. Finance Committee:

1. Treasurer's Report as of January 31, 2015.

	Checking Account	Savings	Totals
General Acct.	\$2,929,628.48	-----	\$2,929,628.48
WDF Savings	-----	\$212,654.62	\$212,654.62
General TIF Acct.	-----	\$188,714.70	\$188,714.70
Sanitary Sewer Acct.	\$300,236.23	\$131,488.64	\$431,724.87
Electric & Water Acct.	\$556,275.75	\$1,771,547.30	\$2,327,823.05

2. Audit of the Bills.

B. Meeting Minutes:

Utilities & Sanitary Sewer Commission January 27; Plan Commission January 28; Airport Commission January 30; Park, Recreation & Tree Commission February 4; Human Resources February 11; Finance Committee February 11.

**10. New Business**

A. Council action, as recommended by the Finance Committee, on Resolution No. 1316, a Resolution Amending the Charge for Special Assessment Letters.

B. Council action, as recommended by the Finance Committee, on Resolution No. 1317, a Resolution authorizing the City Clerk to destroy obsolete records.

C. Introduction of the first presentation of:

1. Ordinance Number 584 – Recreating Chapter 17, Parks and Recreational Activities, as recommended by the Park, Recreation, & Forestry Commission.

2. Ordinance Number 585- Creating Section 1.14.3 Creating the Tow Rope Committee, as recommended by the Park, Recreation, & Forestry Commission.

D. Council action, as recommended by the Plan Commission, on the Conditional Use Application Number 2015-1 for Gregory Schmidt for a proposed car lot in a Highway Commercially zoned lot 2029 Calumet Drive.

E. Council action, as recommended by the Finance Committee, to hire East Central Wisconsin Regional Planning Commission to Update Chapter 12 – Zoning Code.

F. Council action, as recommended by the Emergency Management Director, on the revised New Holstein Emergency Response Plan.

G. Council action on Applications for Temporary Class “B”/“Class B” Retailers License by New Holstein American Legion Post 124, 1922 Wisconsin Ave., to sell fermented malt beverages and wine at picnics or similar gatherings on March 8, 2015 and May 25, 2015.

H. A motion to adjourn and to reconvene in closed session to consider compensation and performance evaluation data of any public employee over which the government body has jurisdiction and to conduct public business per Wisconsin State Statute 19.85(1)(a)(e)(g).

- Discussion and possible action Re: Order to Raze or Repair and Remove Personal Property Pursuant to Wis. Stat. §66.0413(1)(b)&(i) regarding the property located at 2016 Calumet Drive, New Holstein, Wisconsin (Elite Bar).
- Briess Industries, Inc. Memorandum of Understanding
- Former Tecumseh building which is the subject of a judicial hearing under Case No.

11-CV-16 entitled City of New Holstein v. Heus Manufacturing, LLC, a Wisconsin Limited Liability Company and Suby, Von Haden & Associates, S.C.

- I. A motion to adjourn the closed session and to reconvene in open session.
- J. Council action on the Order to Raze or Repair and Remove Personal Property, 2016 Calumet Drive, New Holstein, Wisconsin (Elite Bar).
- K. Council action on the Memorandum of Understanding with Briess Industries, Inc.
- L. Council action on authorizing the City Attorney to obtain court approval for access to the Former Tecumseh building under Case No. 11-CV-16.

**11. Miscellaneous Business and Correspondence.**

- 1. NHEDC meeting minutes.
- 2. NHEDC Economic Development Training Acknowledgement.

**12. ADJOURNMENT**

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.